

Linguae Japanese Language School

--where your dream 'working in Japan' comes true



リンゲージ日本語学校
Linguae Japanese Language School

5つの強み Our Five Strengths

リンゲージ日本語学校には、
あなたの日本留学を成功に導く5つの強みがあります。

We, Language Japanese Language School,
have five strengths to assume your successful study in Japan.

ビジネス日本語指導の 経験豊かな講師陣

日本企業で働いている外国人に対する日本語研修の経験豊富な講師がそろっています。

Business Japanese instruction by Experienced Teachers

Our teachers are all thoroughly trained to help foreigners working in Japanese companies.

ビジネスのための 日本語力と心構えを養う カリキュラム

3つの柱「日本語・日本文化」「ビジネス日本語・コミュニケーション」「就職活動支援」を据えて、徹底指導します。

Curriculum to cultivate Japanese language skills and business etiquette

Our Three Pillars "Japanese language/culture" "Business Japanese・Communication" and "Employment support systems" are set up and conducted thoroughly.

就職実現へ向けた さまざまなサポート

自己分析、自己PR、面接練習などで段階的に力を蓄えていくのに加え、企業研究、企業見学などを重ねて、働きたい会社と巡り合うサポートをします。

Various support for Job Hunting and Employment

In addition to supporting you with self-analysis, self-PR, interview rehearsals, etc., we do business research and take you on corporate tours, thus helping you with Job hunting and the best employment.

東京の中心地・新宿に 位置する新しい学校

新宿駅から徒歩3分。教室から高層ビルが見え、夜にはすばらしい夜景が楽しめます。

Newly established school located in Shinjuku, the center of Tokyo

3 minutes walk from Shinjuku station. You can see skyscrapers from the classroom and enjoy wonderful night views.

一人一台ipad使用。 ICTを活用した 最先端授業スタイル

教室は一人一台ipad完備。ペーパーレスの環境でICTを駆使した授業を展開します。

One iPad per person. The most advanced teaching style utilizing ICT

There is one iPad per student in the classroom. We conduct lessons utilizing ICT in a paperless environment.



強み
Strengths

1

ビジネスのための日本語力と 心構えを養うカリキュラム

リンゲージ・カリキュラムには、3つの太い柱があります。

Curriculum to cultivate Japanese language skills and business etiquette

Our Three Pillars



① 日本語・日本文化理解

総合的な日本語力の習得と、日本文化や習慣の理解
(発音、文法習得、読解力養成、文章構成の理解、ケーススタ
ディなど)

② ビジネス日本語・コミュニケーション

職場でのさまざまな場面を想定した実践練習
(敬語、スピーチ、プレゼンテーション、会議参加練習など)

③ 就職活動支援

日本企業の仕事を見つけるため、スタートからゴールまでサポート
(自己PR、履歴書作成、面接練習、企業研修、社会見学、イン
ターンシップなど)



① Japanese language/culture

Acquisition of comprehensive Japanese language
skills and understanding of Japanese culture and
customs
(Pronunciation, grammar acquisition, reading
comprehension training, composition writing, case
studies etc.)

② Business Japanese・Communication

Simulations of various business settings
(Honorifics, Speeches, Presentations, Mock
Conferences, etc.)

③ Employment support systems

Support from job-hunting to employment in Japanese
companies
(Self-PR, resume preparation, job interview
practices, corporate trainings, social studies,
internship etc.)

強 み
Strengths

2

ビジネス日本語指導の 経験豊かな講師陣

Business Japanese instruction
by experienced teachers



倉持素子

(くらもちもとこ)

教務主任

Motoko Kuramochi
(Chief Coordinator)

明治大学卒。国立国語研究所日本語教育長期専門研修修了。
長きにわたって企業で働く外国人向けのビジネス日本語研修のみならず、
異文化理解、マナー研修など多方面にわたる人気講師として活躍中。

Meiji University, B.A / Completed Long Term Training
Program for Specialist at National Institute of Japanese
Language and Linguistics
Comprehensive experience with business Japanese
training for foreigners who want to or are already working
in Japanese companies. She is also a lecturer in many
fields including cross-cultural understanding, manner
training etc.,



石井このみ

(いしいこのみ)

コーディネーター

Konomi Ishii
(Coordinator)

早稲田大学大学院商学研究科MBA修了。
大手電機メーカー営業職出身。日本のものづくりを知る強みを生かし、
現場ですぐに役立つビジネス日本語を教えるエキスパート。

Waseda University, M.A
Former sales rep for a major electronics company. With
her great knowledge of the Japanese manufacturing
industry, she is an expert in teaching business Japanese
that is useful in business settings.

*他にも多彩な業種での勤務経験豊かな講師陣があなたを待っています!

Other teachers also have a lot of working experience in various industries.

就職実現へ向けた さまざまなサポート

Various support for Job hunting
and Employment



◎「なりたい自分」を見つけるために、 いろいろな分析と実践を重ねます。

- ・自己分析と自己PRの方法
- ・履歴書作成のポイント
- ・面接実践練習
- ・企業研究の方法
- ・社会見学(企業、工場、施設など)

◎「働きたい場所」に巡り合うために、 心強いサポートがあります。

▶ 全研本社株式会社

リンゲージの運営会社。IT部門、語学研修部門などさまざまな部署があります。社内でのインターンシップが可能なのに加え、関連会社の一つに、理科系学生の就職支援に強い「サイシード」社があります。

▶ 株式会社オリジネーター(提携会社)

外国人専門人材紹介企業。日本における外国人の就職を支援する会社の草分け的存在。外国人留学生のための情報サイト「リュウカツ®」を運営し、約7,000名、75か国の外国人材のサポートをしています。多彩な企業とのパイプがあり、一人ひとり、就職へ向けてきめ細かい支援を提供してくれます。

◎We conduct various analyses and practices “to help you become your ideal self in the future”.

- ・Self-analysis, Self-PR
- ・Tips for writing a good resume
- ・Interview rehearsals
- ・Business Research
- ・Social Studies Tour (Companies, factories, facilities etc.,)

◎We support you in finding the best employment with the helps from :

▶ Zenken Corporation

Parent company of Language Japanese language school. They have various departments such as IT department, language training department, etc. In addition to possible internal internship in the company, “Sciseed Inc.,” one of the affiliated companies helps science major students find employment.

▶ Originator Co., Ltd.

Recruitment company specialized in foreigner's employment. They are a pioneer in helping foreigners with employment in Japan. They operate an information site "RyukatsuNet" for foreign students and support about 7,000 of job searchers from 75 countries. They have connections with companies in various fields and provide thorough support with employment.

強み
Strengths

4

一人一台ipad使用 ICTを活用した最先端授業スタイル

One iPad per person.
The most advanced teaching style utilizing ICT



ICT (Information Communication Technologies)を取り入れた授業を通し、
仕事に必須のIT知識と技術が身につきます。

By using ICT, IT knowledge and skills essential for work are acquired.

- ▶ 課題や試験はオンラインで実施
- ▶ Tasks and tests are conducted online
- ▶ いつもipadを使うことで、
日本語入力のタイピングもどんどん上達
- ▶ By using the iPad all the time, typing skills in
Japanese is steadily improved.
- ▶ 通学や移動中にスマートフォンを使って
予習・復習することが可能
- ▶ Students can prepare for and review their lessons
using smartphones while commuting and traveling.
- ▶ 勉強の資料や役に立つ情報は
オンライン上のコミュニティーで共有
- ▶ Study materials and useful information can be
shared on the online community.
- ▶ 仲間と協力してプロジェクトワークを進めるときも、
オンラインでスムーズにやりとり
- ▶ Information can be exchanged smoothly online
while working on projects with your classmates.



強み
Strengths

5

東京の中心地・新宿に位置する 新しい学校

Newly established school located in Shinjuku,
the center of Tokyo



リンゲージ日本語学校は東京・新宿の新宿駅から3分。
新しいビルの11階です。

3 minutes walk from Shinjuku station.
11th floor of a newly established building.



- ▶ 教室、自習スペース、図書室など、すべて新しくきれいな施設です。
- ▶ 新宿駅から歩いて3分。
新宿はいろいろな会社の電車が止まり、日本の中でも特に大きく便利な駅です。
- ▶ 教室には大きな窓があり、新宿の高層ビルが見えます。
- ▶ 秋葉原、渋谷、東京駅…
乗り換えなしで電車ですぐ行けます。
- ▶ 学校の周りにはさまざまなオフィス、レストラン、デパートなどが並び、とてもにぎやかです。
- ▶ Classrooms, self-study space, library, etc. are all new and tidy, creating an ideal learning environment.
- ▶ Language Language School is a 3-minute walk from Shinjuku Station, one of the biggest stations in Japan.
- ▶ Big windows in the classrooms, through which you can see the skyscrapers in Shinjuku.
- ▶ You can directly get to Akihabara, Shibuya and Tokyo Station by train.
- ▶ Lively neighborhood with various office buildings, restaurants and department stores around.



リンゲージ日本語学校
Linguage Japanese Language School



住所

〒160-0023
東京都新宿区西新宿1-3-13
ゼンケンプラザⅡ 11階

Address

Zenken PlazaⅡ 11F
1-3-13, Nishi-Shinjuku,
Shinjuku-ku, Tokyo, Japan

問い合わせ先

電話 03-5909-0421
ファックス 03-5323-6630

Contact

Phone +81-3-5909-0421
Fax +81-3-5323-6630

email info@linguage-japanese-school.com

URL <http://www.linguage-japanese-school.com/>



リンゲージ日本語学校
Linguage Japanese Language School



Requirements

1 Course 1 year / 1 year 9 months / 1 year 6 months / 1 year 3 months course

2 Application period

Enrolment period	Deadline	Quota of Students
April	by Middle of October	80 Students
July	by Middle of February	
October	by Middle of May	
January	by Middle of August	

3 Admission conditions

- ☐ Those who have received education for 16 years or more after elementary school entrance, or who are undertaking undergraduate studies or equivalent.
- ☐ Some Japanese proficiency ability
(Japanese language proficiency test N4 or higher is expected)
- ☐ Willing to study
- ☐ Sufficient financial means during study abroad

4 Selection Process

- ☐ We will select based on the contents of the submitted documents (application / resume / expenses papers), interviews using Skype, and the results of online tests.

5 Tuition and Fees

I . Tuition and Fees for One Academic Year.

	Tuition and Fees	Consumption tax 10%
Admission fee	¥ 10,000	¥ 11,000
Registration fee	¥ 20,000	¥ 22,000
Tuition	¥ 660,000	¥ 726,000
Facility fee	¥ 20,000	¥ 22,000
Extracurricular Activity Fee	¥ 20,000	¥ 22,000
Material fee (iPad usage fee)	¥ 20,000	¥ 22,000
Total	¥ 750,000	¥ 825,000

II . Amount to pay in the second year (October / 1 year 6 months)

	Tuition and Fees	Consumption tax 10%
Tuition	¥ 330,000	¥ 363,000
Facility fee	¥ 10,000	¥ 11,000
Extracurricular Activity Fee	¥ 10,000	¥ 11,000
Material fee (iPad usage fee)	¥ 10,000	¥ 11,000
Total	¥ 360,000	¥ 396,000

6 Application flow and required documents

Details are given on our homepage

- ☐ Prospectus page: <http://www.lingua-japanese-school.com/en/guide/>

7 About payment

For payment to Lingua Japanese Language School please use Flywire, the International payment service for educational institutions. Through Flywire, it is possible to transfer money to and from your own bank and to pay by credit cards in more than 100 currencies. This service is used by international students from 220 different countries. You can create a Flywire account from Lingua Japanese Language School's web page.

※ Flywire is available in English, Chinese and Japanese.

- ☐ Lingua Japanese Language School Private Page :
<https://www.flywire.com/pay/lingua-japanese-school>





Course description 1

1 year course For those enrolled at the N3 level (first intermediate level)

Pre-Intermediate level (~ 3months)	Understanding of Japanese and Japan	Business Japanese · Communication	Employment support systems
Intermediate 1 (~ 6months)	Understanding of Japanese and Japan	Business Japanese · Communication	Employment support systems
Intermediate 2 (~ 9months)	Understanding of Japanese and Japan	Business Japanese · Communication	Employment support systems
Advanced (~ 1year)	Understanding of Japanese and Japan	Business Japanese · Communication	Employment support systems

1 year course Sample Schedule Pre-Intermediate level

Schedule		Curriculum
Mon	1st period	Japanese pronunciation / kanji · vocabulary / speech · quiz
	2nd period	Understanding grammar and expression
	3rd period	Honorific basics
	4th period	Self analysis
Tue	1st period	Japanese pronunciation / kanji · vocabulary / Listening
	2nd period	Grammar and expression practice
	3rd period	Situational practice
	4th period	Presentation basics
Wed	1st period	Japanese pronunciation / kanji · vocabulary / speech · quiz
	2nd period	Sentence structure understanding
	3rd period	Honorific basics
	4th period	Self promotion
Thu	1st period	Japanese pronunciation / kanji · vocabulary / Listening
	2nd period	Sentence structure development group work
	3rd period	Situational practice advanced group work
	4th period	Presentation basics
Fri	1st period	Understanding traditional culture
	2nd period	Understanding traditional culture
	3rd period	Honorific basics
	4th period	Methods for corporate research



Course description 2

1 year and
6 months course

For those enrolled at the N4 level
(first half of elementary)

Beginners1 (~ 3months)	Understanding of Japanese and Japan		Employment support systems
Pre-Intermediate level (~ 6months)	Understanding of Japanese and Japan	Business Japanese · Communication	Employment support systems
Intermediate1 (~ 9months)	Understanding of Japanese and Japan	Business Japanese · Communication	Employment support systems
Intermediate2 (~ 1year)	Understanding of Japanese and Japan	Business Japanese · Communication	Employment support systems
Advanced1 (~ 1 year 3months)	Understanding of Japanese and Japan	Business Japanese · Communication	Employment support systems
Advanced2 (~ 1.5year)	Understanding of Japanese and Japan	Business Japanese · Communication	Employment support systems

1 year and
6 months course

Sample Schedule
Beginners 2

Schedule		Curriculum
Mon	1st period	Japanese pronunciation / kanji · vocabulary / speech · quiz
	2nd period	Understanding grammar and expression
	3rd period	Grammar and expression practice
	4th period	Sentence structure and understanding
Tue	1st period	Japanese pronunciation / kanji · vocabulary / Listening
	2nd period	Understanding grammar and expression
	3rd period	Grammar and expression practice
	4th period	Stentence structure and practice
Wed	1st period	Corporate tours
	2nd period	Corporate tours
	3rd period	Corporate tours
	4th period	Review of corporate tours
Thu	1st period	Japanese pronunciation / kanji · vocabulary / Listening
	2nd period	Understanding grammar and expression
	3rd period	Grammar and expression practice
	4th period	Sentence structure development · group work
Fri	1st period	Japanese pronunciation / kanji · vocabulary / speech · quiz
	2nd period	Understanding grammar and expression
	3rd period	Understanding traditional culture
	4th period	Understanding traditional culture



Flow of job hunting activities

Let's start with what I can do first!

1 Improve Japanese level

- Work to reach the N1 ~ N2 level of the Japanese Language Proficiency Test!

2 Learn Japanese business

- Read the newspaper and watch the news to learn the economic situation of Japan!

3 Think about what kind of work you want to do

4 Search for a company you are interested in joining. Attend the company's briefing session

- "Joint Briefing Session" ... This is a briefing session hosted by many companies, in a venue such as hotels or other event places. You can listen to many corporate explanations on one day, you can apply to the company on the spot and book your next briefing session.

5 Select promising industries, narrow down your target companies

6 Collect information

- When choosing a company to work for because "This is a famous company ...", or "Because it offers a high salary ...", there are times when people will leave the company because of a mismatch. First collect as much information as possible, and select a company which best suits your needs.

7 Take a test / interview



8 Getting a job!

Language Japanese Language School Support

Self analysis / Self promotion

By identifying individual strengths / weaknesses, personality, interests and future dreams, we will provide careful support to each person, so that we can find jobs suitable for them.

Guidance on employment schedule

Industry and corporate research

Find out what kind of industry and companies there are, and what kinds of job are available. Even if you do not know exactly what kind of work you want to do, you can make decisions while consulting with your teacher.

Register with a recruitment company

"Siceed" (Zenken Group Corporation)

"Originator" (Foreign workers recruitment company)

After registering, you can receive expert consultation and participate in their seminars.

Introducing companies which offer internships

By experiencing an internship before actually getting a job, you can learn about the customs and working

Style guidance

We will provide guidance on dress, behavior and wording (language) suitable for job hunting in Japan.

Business manner guidance

Learning concepts such as punctuality, keeping promises, use of language, greetings, business manners is an important key.

Interview practice

Guidance on how to write your resume

Employment consultation / advice

Second interview · Final interview practice



Part-time job

1 How can international students work part-time?

You need to apply to immigration for "permission to engage in activity other than permitted by your status".

Important points

CHECK!



- ▶ **You can work up to 28 hours a week**
(up to 8 hours a day during longer school holidays)
- ▶ **Some types of part-time work are prohibited**
Jobs in places such as 'snacks' (bars) or 'cabarets', where you attend to / provide service to seated customers and pour alcoholic drinks.
Jobs in places such as Pachinko parlors, Mahjong shops, sex shops, love hotels.
※ In these places, even work such as cleaning, cooking, dishwashing, distributing leaflets, is prohibited.

2 How can I find part-time work?

- 1 **Search through part-time job information magazines**
Free part-time job information magazines are available in various places throughout the city.
- 2 **Search through internet recruitment sites**
Searching through keywords such as "Part time job" "Student" "Tokyo" will produce a lot of job information.
 - ・ニホン de バイト (nihondebaito) : <https://nihondebaito.com/>
※ This service is in English · Chinese · Vietnamese · Korean.
- 3 **Ask friends to introduce work**
People of the same nationality already staying in Japan may introduce work.



3 What kind of part-time work is available?

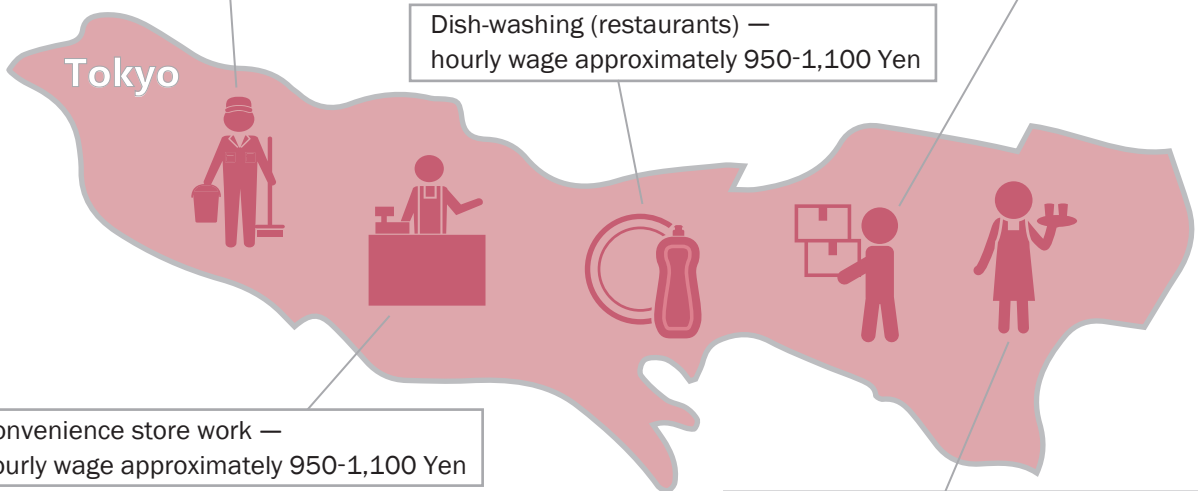
Cleaning work (buildings) —
hourly wage approximately 950-1,100 Yen

Parcels sorting —
hourly wage approximately 1,000-1,100 Yen

Dish-washing (restaurants) —
hourly wage approximately 950-1,100 Yen

Convenience store work —
hourly wage approximately 950-1,100 Yen

Work in Izakaya —
hourly wage approximately 1,000-1,100 Yen



- ▶ There are more than 150 convenience stores around Shinjuku station near Language Japanese Language School, and numerous fast-food shops and restaurants.
- ▶ The minimum wage for part-time jobs in Tokyo is 932 Yen / hour. Compared with the prefecture with the lowest rate (714 Yen / hour), this is 218 Yen / hour higher!
Example case: Part-time work with wage of 1,000 Yen / hour.
One month's salary working 25 hours a week is about 100,000 yen / month. (25 hours × 4 weeks × 1,000 yen)



東京 Tokyo

The population of Tokyo is approximately 13.6 million, including 480,000 foreign nationals. Tokyo is an international city, filled with attractions such as shopping malls, theaters, restaurants and museums.

? Various No.1 in Tokyo!

- Part-time wage: ¥ 1,100 / hour (average)
- Overseas tourists: Approximately 48% of all tourists
- Number of skyscrapers : About 1,200
- Number of train lines : 62 routes

1

Prices in Tokyo



In Tokyo there are lots of reasonably-priced, high-quality and delicious food items, with the highest number of restaurants in Japan.

▶ Main food items - Prices of meals etc.

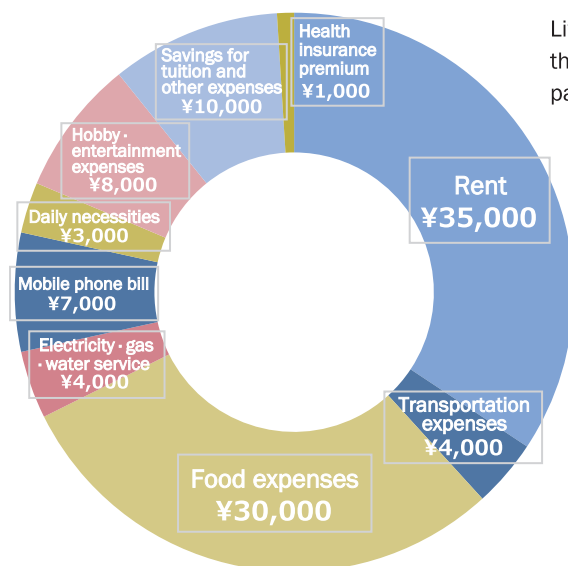
Rice (5 kg)	¥ 1,800	Chocolate confectionery	¥ 90
Eggs (10)	¥ 210	Ramen (5 packs)	¥ 280
Milk (1 liter)	¥ 190	Coke (500 ml)	¥ 90
Bread (6 slices)	¥ 120	Beer (350ml)	¥ 180
Banana	¥ 100	Toilet paper (12 rolls)	¥ 280
Hamburger	¥ 100	Beef bowl	¥ 350
Udon Soba (noodles)	¥ 300	Dumplings (6 pieces)	¥ 240
Curry and rice	¥ 500	Taxi (Shortest ride)	¥ 410



The Japanese currency is the yen.
Banknote denominations are ¥10,000, ¥5,000, ¥1,000.
Coins are 500 yen, 100 yen, 50 yen, 10 yen, 5 yen, 1 yen.
Cash payment is common, but IC cards and credit cards can also be used.

2

Cost of living in Tokyo



Living expenses in major cities such as Tokyo are a bit higher than in the countryside. However, salaries for work such as part-time jobs are also set higher.



designed by Freepik

3

Rent in Tokyo



Most international students live in housing such as student dormitories or shared houses. In both of these cases, rooms are shared so that rent is cheaper than when living alone.

- Student dormitory
 - Managed by schools and specialized companies. Students of the same nationality and school often share a room. Most students live in a dormitory for 6 months after entering the country.
 - Average rent 35,000 yen / month
- Shared house
 - The image of a shared house is where different people live together, including people of different nationalities and occupations. Also used a lot by Japanese people. There are some which can also be used by tourists.
 - Average rent 50,000 yen / month
- Apartment
 - As with Japanese nationals, foreign nationals may contract with real estate companies to rent a room. You can rent a room with friends, but usually there are no furniture or household appliances provided in the room. In most cases the procedure to rent a room is complicated, and a guarantor (or guarantor company) is required.
 - Average rent 80,000 yen / month

※Apartment rent does not include expenses such as utility fees and administrative expenses. You may need to pay these separately.